



# LITTLE ILFORD SCHOOL

COURAGE • COMMITMENT • COMPASSION

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Co-Headteachers:

Ian Wilson

Helen Marriott

18<sup>th</sup> March 2020

Dear Parents/Carers of Year 9 and 10

As a result of Boris Johnson's announcement on Tuesday afternoon, we have a significant number of staff who need to self-isolate and numbers are increasing every day. We have managed to keep all year groups in school for today, but it is no longer operationally possible to run the school safely and, as a result, I have decided to send home years 9 and 10, with effect from tomorrow morning. Only the children of key workers and especially designated students should come into school tomorrow. If this applies to you, you will be informed today.

The school will remain open for students from years 7,8 and 11 until further notice and I will continue to update you on the website and by parentmail.

### Steps taken to prepare your child

We have taken the following steps to ensure that your child is prepared for studying at home:

- Provided all year 9 and 10 students with letters, outlining the guidance for studying from home.
- Briefed all students on how to log on online and how to access resources from home, via the school website on the 'Student' area.
- Emphasised the importance of following a daily timetable of the lessons that they would usually have and managing their time wisely.
- Informed students that they should use Show My Homework and Google Classroom to virtually 'hand in' their work.
- Given students advice on washing hands and what self-isolating means.

### Expectations

The students must **remain at home during the day**, as if they were at school. This is a national response and it is incredibly important that we all play our part. As you will be aware young people are not really affected by the virus, elderly people and those with pre-existing conditions are and it is our duty to consider the wider community in our efforts.

### Computer access and Free School Meals

If you do not have a computer or internet access, please do not worry. We have been working with pastoral staff and our students to identify who this affects and will be loaning laptops where appropriate. If you have any concerns, however, please contact reception or the year team who will be able to help you.

“... an excellent ambassador for community cohesion within the locality - OFSTED”



If your child is in receipt of Free School Meals, please ask them to collect a free meal at 12.00 pm from the school dining hall each day, until further notice.  
In the event of technical issues, please use the following contacts:

- SMHW support - <https://help.teamsatchel.com/en/>
- School Contact - [info@littleilford.org](mailto:info@littleilford.org)
- Your child's year team

Ms Morgado and your child's year team will be able to liaise with Dataspire, our IT support, in order to provide you with the technical support you need.

At present, we are unsure how long the school will remain open for other year groups, but I will continue to keep you updated on a daily basis.

I appreciate your understanding and support in these difficult times. Our dedicated staff continue to do all they can to ensure that your child receives the best education we can possibly provide.

**I hope that you and your families keep well.** You are all in my thoughts.

Yours faithfully

Helen Marriott  
Co-Headteacher